

## **Picker-Packer / General Laborer**

As a Picker-Packer / General Laborer you will be responsible for packaging food ingredients, picking & packing orders, and stock rotation.

### **Role Responsibilities:**

- Weigh, assemble and label products
- Accurately pick orders for customers
- Pack orders for shipping
- Appropriately label boxes for shipment
- Schedule courier pickups and prepare courier waybills
- Rotate stock when putting away products from received shipment
- Update purchasing department on status of physical inventory (i.e. low inventory)
- Other general duties, as per assignment

### **Requirements:**

- Fast learning-curve, with strong ability to remember information
- Strong attention to detail: Responsible for shipment accuracy
- Good verbal communication skills, having ability to coordinate with the team
- Strong work ethic and positive attitude
- Proactive: takes positive steps to control situations and eliminate any potential problems
- Ability to lift and move 55Lbs
- Fluent in English